

SHEET NO. 1

**INVITATION TO BID**

**PURCHASE REQUEST NO: 401-25-05-0938**

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.

ITEM #	QTY.	UNIT	ARTICLES		
<b>Delivery Term: 30 Working Days upon receipt of P.O.</b>					
<b>I. Aircondition System: (Delivery Term: 30 Working Days)</b>					
1	1	unit	1.6HP/capacity City Multi VRF Indoor unit wall mounted type, 4.5kw, 220V, 1-phase, 60hz, WITH INSTALLATION	_____	_____
2	2	units	2.0HP capacity City Multi VRF Indoor unit ceiling cassette type 4-way, 5.6kw, 220V, -phase, 60hz, WITH INSTALLATION	_____	_____
3	1	unit	26.0HP capacity City Multi VRF Outdoor unit, 72.0kw, 380V, 3-phase, 60hz, WITH INSTALLATION	_____	_____
4	1	unit	3.2HP capacity City Multi VRF Indoor unit ceiling cassette type 4-way, 9.0kw, 220V, 1-phase, 60hz, WITH INSTALLATION	_____	_____
5	4	units	4.0HP capacity City Multi VRF Indoor unit ceiling cassette type 4-way, 11.2kw, 220V, -phase, 60hz, WITH INSTALLATION	_____	_____
6	7	units	Branch Joints, WITH INSTALLATION	_____	_____
7	7	units	Decoration Panel, WITH INSTALLATION	_____	_____
8	1	units	Twinning Kit, WITH INSTALLATION	_____	_____
9	8	units	Wired Remote Controller, WITH INSTALLATION	_____	_____
<b>Documentary Requirements to be submitted during the bidding for Lot 1:</b>				Sub-Total	_____
1. Net Financial Contracting Capacity (NFCC) based on the data submitted to the BIR thru its EFPS or Committed Line of Credit (CLCC) from a Universal of Commercial Bank. 2. Duly Notarized Statement of all On-Going Government and Private Contracts. 3. Duly Notarized Statements of: a. At least two (2) Completed Similar Contracts (Government or Private) for the last five (5) years. b. Single Largest Completed Contract (SLCC) at least 50% of the total ABC.					
<b>II. Wires &amp; Cables: (Delivery Term: 30 Working Days)</b>					
1	180	mtrs	3-22mm <sup>2</sup> + 1-8.0mm <sup>2</sup> MC Enclosure Powder	_____	_____
2	75	mtrs	3-5.5mm <sup>2</sup> + 1- 5.5mm <sup>2</sup> MC ATS Water	_____	_____
				Sub-Total	_____
<b>III. Distribution Boards: (Delivery Term: 30 Working Days)</b>					
1	1	Assy	Main: 80AT 3P 400V 22KAIC MCCB BRANCH: 1=40AT 3P 400V 18KAIC MCCB 3- 30AT 3P 400V 18K AIC MCCB Description: Powder coated gauge 16 NEMA1	_____	_____
2	1	Assy	80AT 3P 400V 22K AIC MCCB WITH ENCLOSURE NEMA1 WITH PILOT LIGHT	_____	_____
				Sub-Total	_____



**FOR SALE  
P5,000.00**

## INSTRUCTION TO BIDDERS

**PURCHASE REQUEST NO** : 401-25-05-0938 **DATE** : May 29, 2025

**PURPOSE:** ADDITIONAL AC UNITS FOR THE RELOCATED SAN CARLOS CITY COMMAND CENTER AT THE CITY HALL ANNEX BUILDING

**OFFICE :** CED

**DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS :** 1:30 P.M. , July 8, 2025

**PLACE :** BAC Secretariat Office/CMO Extension Office

		<u>AMOUNT OF CONTRACT</u>		<u>BID SECURITY</u>			
				Cash/ Manager's Check (2% of ABC)	Surety Bond (5% of ABC)		
<b>Lot 1</b>	Airconditioning System	:	3,688,600.00	:	73,772.00	:	184,430.00
<b>Lot 2</b>	Wires & Cables	:	250,560.00	:	5,011.20	:	12,528.00
<b>Lot 3</b>	Distribution Boards	:	145,590.00	:	2,911.80	:	7,279.50
<b>Lot 4</b>	Box & Conduits	:	18,000.00	:	360.00	:	900.00
<b>Lot 5</b>	Hardwares	:	66,610.00	:	1,332.20	:	3,330.50

**PRE-BID CONFERENCE:** June 19, 2025 at 8:30 AM, BAC Secretariat Office

### TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
  - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
  - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
  - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
  - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
  - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of \_\_\_\_\_ P5,000.00 ( per City Ordinance No. 23-21, Series of 2023.)
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

**ATTY. MA. CHAT H. DELIMA-CORDERO**  
City Gov't Dept. Head I-OHRM / BAC Chairman  
BIDS & AWARDS COMMITTEE