Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-25-06-0960

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.

TEM#	QTY.	UNIT	ARTICLES	
1	1	unit	Delivery Term: 15 Working Days upon receipt of P. Passenger Van Features: Minimum to Maximum Engine Type: 2.0 – 2.8 L Diesel Fed Engine Displacement: 2000cc (min) – 2800cc (max) Maximum Output (ps/rpm): 170 – 180ps/3,000rpm – 4,000rpm Maximum Torque (nm/rpm): 400 – 550nm/ 1500 – 2500rpm Transmission: 6-speed AT Front Suspension: McPherson Strut Design Rear Suspension: Leaf Spring Front Brake: Ventilated Discs Rear Brake: Drum Type Tires: 235 – 265 / 55 – 70, R16 – R18 Wheels (size): 16" – 18" Seating Capacity: 12 seaters (passenger + driver) Color: White Inclusions: 3 Years LTO Registration 1 Year GSIS Insurance Sidevisor Stepboard Regular Tint Matting Early Warning Device With Warranty Availability of Service Center within Visayas Area	om O
F	PURPOSE:		x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-	TOTAL
Company	Name / Busi	ness Name	& Address Name / Signature of Representatives	Form & Amount

of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-25-06-0960 DATE : June 4, 2025

PURPOSE: FOR USE OF PNP SAN CARLOS

OFFICE: PNP

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., July 22, 2025

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Cash/ Manager's Check (2% of ABC)

54,000.00 : 135,000.00

Surety Bond (5% of ABC)

PRE-BID CONFERENCE:

July 10, 2025 at 8:30 AM, BAC Secretariat Office

TERMS & CONDITIONS

2,700,000.00:

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued
by a Universal or Commercial Bank
in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit : Two percent (2%) of the ABC (See above) issued by a Universal or Commercial Bank:
Provided, however, that it shall be confirmed or

authenticated by a Universal or Commercial Bank, if issued by a foreign bank.

 c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

: Proportionate to share form with respect to total amount of security

: Five percent (5%) of the ABC (See above)

e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P5,000.00

- 3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- 4. Your price offer must be valid for 120 calendar days.
- **5.** Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- 6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
- 7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- **8.** Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE