



Public Transportation and Terminal Division



Payment of Space Rental Fee

Transient vendors at the Bagsakan or the Farmers' Market are collected open space rental fees.

Office or Division:	Public Transportation and Terminal Division			
Classification:	Simple			
Type of Transaction:	Government to Citizen			
Who may Avail:	1. Transient vendor at the Bagsakan / Farmers' Market.			
CHECKLIST OF REQUIREMENTS			WHERE TO SECURE	
None				
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
For Transient Vendors 1. Arrives at the bagsakan or at central market and occupies space on which he/she displays his/her agricultural produce for sale. Then pays space rental.	Approaches the transient vendor and Issues Official Receipt P 8.00/sq.meter/day In between: P5.00/sq.meter/day Not Fronting City Streets: At corner - P 7.00/sq. Meter/day In between P4.00/sq.meter/day	Streets at corner-	1 minute	Assist Collectors assigned at Bagsakan:
	Total		1 minutes	
End of Transaction				



Payment of Various Market Entrance Fees

Transient vendors at the Bagsakan or the Farmers' Market and salesman who delivers products within public market premises and/ or within the premises of its other facilities are collected open space rental fees

Office or Division:	Public Transportation and Terminal Division			
Classification:	Simple			
Type of Transaction:	Government to Citizen			
Who may Avail:	1. Transient vendor at the bagsakan / Farmers' Market. 2. Salesman who delivers products within public market premises and/ or within the premises of its other facilities.			
CHECKLIST OF REQUIREMENTS			WHERE TO SECURE	
None				
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
For Transient Vendors at the Bagsakan: 1. Arrives at the bagsakan with his/her farm/ agricultural products.	Approaches the transient vendor and Issues Official Receipt		1 minute	Assist Collectors:
For salesman who delivers products: 2. Arrives & delivers goods in the public market and/or within the premises of its other facilities.	Approaches the salesman and weights or estimates the weights of products delivered.	Streets at corner-	2 minutes	
3. Pays the required / computed fee.	Issues Official Receipt	Per City Ordinance	1 minute	Assist Collectors:
	Total		4 minutes	
End of Transaction				



Payment of Electric Fee

Electric Fees are collected to PMSD vendor's electric consumption.

Office or Division:	Public Transportation and Terminal Division			
Classification:	Simple			
Type of Transaction:	Government to Citizen			
Who may Avail:	PMSD vendor with lease contract			
CHECKLIST OF REQUIREMENTS			WHERE TO SECURE	
None				
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1.Pays the bill as per electric consumption reading and computation of the person in-charge.	Issues Official Receipt	Same as existing rate of NONECO	2 minutes	
	Total		2 minutes	
End of Transaction				



Payment of CR Fees

CR fees are collected to those who use the public restroom at the public market.

Office or Division:	Public Transportation and Terminal Division			
Classification:	Simple			
Type of Transaction:	Government to Citizen			
Who may Avail:	Anybody			
CHECKLIST OF REQUIREMENTS			WHERE TO SECURE	
None				
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1.Pays the CR Tender and then goes inside the CR. Or goes inside the CR first and then pays the CR Tender after using the comfort room.	Issues Cash ticket to the client	Defecation: P 3.00/person/ use Urination: P 2.00/person/use Bathing. Washing: P 1.00/ 10-pail/use	5 seconds	Assigned PMSD CR Tender (Job Order basis): Note: The assigned CR Tender on duty shall remit his/her collection of CR Fees to the accountable officer Ferdinand Singson after end of his/her work shift schedule, every day.
	Total	6.00	5 sec.	
End of Transaction				